



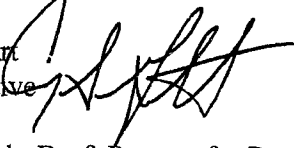
Craig S. Gerhart
County Executive

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May 8, 2007

TO: Board of County Supervisors

FROM: Craig S. Gerhart
County Executive 

RE: Silver Lake Park; Draft Process for Review of Competing Proposals
(Tracker #1769)

As requested by Supervisor Stirrup during last week's Board meeting, I am forwarding the attached description of a process for review of competing proposals for Silver Lake Park, which was deeded to the County by Toll Brothers in accordance with the Dominion Valley proffers.

To date, we have received proposals from the County Park Authority, the Northern Virginia Regional Park Authority, and the Bull Run Mountain Conservancy. The attached process incorporates an advertisement period, during which additional proposals could be submitted. It also provides the Board with an early opportunity to approve desired criteria, which will be utilized by a staff Review Committee¹ to consider the merits of the competing proposals and to develop a comparative analysis. A public information and input session is scheduled midway through the process to provide the public with an opportunity to ask questions and to offer comments concerning the competing proposals.

Staff will present the attached process and the review criteria to the Board for its approval on June 5, 2007. I request that you direct any questions or concerns regarding the attached process to Susan Roltsch or me by May 18th so that we may revise the process as appropriate prior to the June 5th presentation to the Board.

cc: Ross Horton, County Attorney

Attachment

¹ The Review Committee will include staff from my office, County Attorney's Office, Public Works, Planning, Budget, and Finance. As the Park Authority has submitted a competing proposal, Park Authority staff will not be on the Review Committee

5/8/2007

D R A F T

Process for Review of Silver Lake Proposals

Description of Steps	Parties Involved	Completion Date
1) Establish Staff Review Committee ¹	CXO	May, 2007
2) Develop Review Criteria and present to BOCS for approval	Review Committee BOCS	June, 2007
3) Advertise for Competing Proposals (30 day Ad)	Review Committee	June, 2007
4) Conduct Initial Review of Proposals	Review Committee	July, 2007
5) Meet with Applicants to discuss any questions	Review Committee	July, 2007
6) Conduct Public Information and Input Meeting	Review Committee Applicants Public	July, 2007
7) Develop Comparative Analysis	Review Committee	August, 2007
8) Present Proposals and Findings to BOCS	BOCS Applicants Review Committee	September, 2007
9) Select Proposal for Implementation	BOCS	September, 2007

¹ To include staff from each of the following offices: CXO, CAO, Budget, Finance, Planning, Public Works.