

November 9, 2009

The Honorable Michael C. May  
Occoquan Magisterial District Supervisor  
2241-B Tackett's Mill Drive  
Woodbridge, Virginia 22192

The Honorable Martin E. Nohe  
Coles Magisterial District Supervisor  
4360 Ridgewood Center  
Woodbridge, Virginia 22192

Dear Supervisors May and Nohe:

We would first like to thank you for your quick response to our request involving public hearings for site plans at the Planning Commission level by sending it to County staff for follow-up. We would also like to acknowledge and thank Messrs. Steve Griffin, Wade Hugh and their staffs for the time and energy they gave to the review of our request. They all worked with us to develop what we believe is the start of a tremendous dialogue as well as the beginning of a new process – in fact, it is the beginning of what should be a new era of citizen involvement with the development and planning processes for our County.

After the two meetings with staff referenced above, we have refined our recommendations with emphasis on limiting expense and time requirements to the County, while still providing the transparency we believe to be crucial for quality development. The following actions are those we feel are necessary and achievable in the short term:

1. Provide Online Access For The Following Site Plan Related Items:
  - a. Hotlinks For:
    - i. List of Public Comments For a Given Project
      1. Will trigger messages to certain staff with one staffer accountable for follow up
      2. Staff completes a public comment report to be attached to the final staff report
    - ii. Staff Comments
    - iii. Proffers
    - iv. SUP Conditions
    - v. Waivers
    - vi. Historical Commission Comments
    - vii. Transportation Impact Analysis
    - viii. RPA Intrusions
    - ix. Wetland Reductions
      1. Permit status

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- b. Maps:
    - i. Environmental Constraints Analysis from Rezonings
    - ii. Landscape
    - iii. Prehistoric/Historic
    - iv. Site Overlay
    - v. Limits of Clearing and Grading
    - vi. Transportation (trips per day)
    - vii. Elevation
    - viii. Lighting
    - ix. Storm Water Management
    - x. Early Grading
  - 2. Electronic notifications (available to subscribers) for:
    - a. Changes in Site Plans
  - 3. Notification for Public Hearings:
    - a. Letters to residents within 1000 feet of project
      - i. Affected Public Hearings (For Enhanced Notification):
        - 1. Rezonings
        - 2. Special Use Permits
        - 3. Comprehensive Plan Amendments
        - 4. Public Facility Reviews
        - 5. (Any other hearings that staff can think of)

As previously stated, we believe these steps are achievable, even under the current economic conditions. A County requirement for all documents to be submitted in electronic form by the developer will make it much easier to provide this access to residents. This plan is by no means ideal, as there would still be no formal meeting provision where public comment can be recorded. However, we believe this interim measure is in the best interest of all concerned, and we look forward to receiving your response and working with you to implement this plan. In addition to the three original signees, please note that this letter has been endorsed by the eight groups below.

Signed,

V/S  
\_\_\_\_\_  
Dr. Jack Kooyoomjian  
President  
LOCCA

V/S  
\_\_\_\_\_  
Mr. Martin Jeter  
President  
MIDCO

V/S  
\_\_\_\_\_  
Mrs. Gail Burda  
Chairperson  
ODLUAC

Endorsed by:

Advocates for the Rural Crescent  
Bristow Opposition  
Dale City Civic Association  
Davis Ford Citizens For Quality Of Life  
Nokesville Civic Association  
Prince William Conservation Alliance  
Sudley Springs Catharpin Civic Association  
Woodbridge Potomac Communities Civic Association

cc: The Honorable Corey A. Stewart, Chairman, Board of County Supervisors  
The Honorable W. S. Wally Covington, III, Vice Chairman, Brentsville District Supervisor  
The Honorable Maureen S. Caddigan, Dumfries District Supervisor  
The Honorable John T. Stirrup, Jr., Gainesville District Supervisor  
The Honorable John D. Jenkins, Neabsco District Supervisor  
The Honorable Frank J. Principi, Woodbridge District Supervisor  
Planning Commissioner Russell E. Bryant, Jr.  
Planning Commissioner Ronald K. Burgess  
Planning Commissioner Gary Friedman  
Planning Commissioner Rene M. Fry  
Planning Commissioner Ernie Gonzales  
Planning Commissioner Martha Hendley  
Planning Commissioner Edgar Bruce Holley  
Planning Commissioner Kim Hosen  
Ms. Susan Roltsch, Acting County Executive  
Mr. Steve Griffin, Director of Planning  
Mr. Wade Hugh, Director of Development Services