



E. Jay Ellington
Executive Director

Board Members
Stewart Christiano
Brenda Gardziel
Jane Beyer
Richard Berry
Jean Smith
R. B. Thomas Jr.
Brant Wickham
Duane H. York

June 12, 2007

To: Martha Henley – Chairman, PWC Planning Commission

From: Brenda Gardziel – Chairman, PWC Park Authority Board

Through: E. Jay Ellington, CPRP – Executive Director

Cc: Corey Stewart – Chairman, Board of County Supervisors
Steve Griffin – Director of Planning
Susan Roltsch – Assistant County Executive Officer
Ray Utz, Planning Division Chief
Debbie Andrew – Assistant Executive Director
Barbara Nugent – Operations, Planning and Support Services Director
Kim Hosen, Prince William Conservation Alliance
Chris Thompson, Planning Department

Re: County Parks and Open Space Chapter Review

1. The following is an outline for review by the Park Authority staff and recommendations to continue the review process:
 - a. Park Authority Staff Review – June 1 through June 15
 - b. Meet with planning staff – June 11 through June 15
 - c. Meet with citizens' representatives – June 11 through June 22
 - d. Meet with Park Authority selected focus group – June 18 through June 28
 - e. Recommendations to Park Authority Board by June 29
2. The Park Authority Executive Director and the Planning Director will meet with Chairpersons of the Planning Commission and the Park Authority to discuss options. (Complete by July 26.)
3. Move recommendations forward through the Park Authority Board for late July. Draft to be considered.
4. Begin development of Park Authority Comprehensive Plan. (September 2007)
5. Move forward to Planning Commission. (September 2007)
6. Move forward to Board of County Supervisors. (October 2007)