



# MEMORANDUM

Executive Director

July 20, 2007

To: Brenda Gardziel, Chairman, PA Board, Dumfries District  
Brant Wickham, Vice Chairman, PA Board, Occoquan District  
Stewart Christiano, Treasurer, PA Board, Woodbridge District  
Richard Berry, PA Board, Gainesville District  
Jane Beyer, PA Board, Coles District  
Jean Smith, PA Board, At-Large Member  
R. B. Thomas, PA Board, Brentsville District  
Duane York, PA Board, Neabsco District

From: E. Jay Ellington, CPRP

Cc: Martha Hendley, Chair, Planning Commission  
Steve Griffin, Director, PWC Planning  
Ray Utz, Planning Division, Chief  
Debbie Andrew, Asst Exec Director, Park Authority  
Barbara Nugent, Director, Operations & Planning Services, Park Authority

Re: Parks, Open Space and Trails

On July 20, 2007, The Park Authority staff and Planning staff met to begin the process of joint review of the citizen's work on this proposed County Comp Plan Amendment.

The following schedule has been established to continue to move this project forward:

- Park Authority & Planning staffs review sessions: July 26, August 2, 9, 16 and 23, 9am – 11am. Meetings will include one representative from the citizens group. Group will begin utilizing the citizens' document, dated 7/20/07.
- Schedule a meeting for late August or 1<sup>st</sup> week of September with citizen members to review staff documents and any issues of concern.
- Propose to PA Board, a resolution for September to consider adoption of staff's recommendation. PA Board may choose to have a Facilities Committee meeting, to review document prior to PA Board meeting date.
- Planning Commission may choose to do another work session to review Park Authority/ Planning staffs' draft, the 4<sup>th</sup> week of September. Planning Commission may choose to call for a public hearing in early October after all review sessions and input is complete.
- This combination of staff, Board, Commission and citizens' review should allow us to give this project due consideration and discussion. Thanks for your time and commitment to this very important direction for the future of Parks, Open Space and Trails in Prince William County.